• A limited number of individual study carrels are available upon request at the first floor circulation desk.
• The Faculty Study Area is located on RBD Library’s third floor.
• RBD Library’s fourth floor is the designated quiet study floor.
• The Media and Digital Resource Lab (MDRL) is located on the first floor and provides access to equipment and software that enables students to create and print course-related posters, edit digital video and audio projects, author CDs and DVDs, scan images, build and play back music scores, work with graphic layout and design, and convert analog files to digital. The MDRL may be reached at 334-844-7398.
• RBD Library is open 24 hours from Sunday at 1 p.m. through Friday at 6 p.m. Saturday hours are 9 a.m. until 6 p.m. For holiday hours and special schedules, check http://www.lib.auburn.edu/hours.
Our website at www.lib.auburn.edu serves as your gateway to the resources and services described here.

Reference
Subject Specialist Reference Librarians are here to assist with your research. Locate a subject specialist at http://www.lib.auburn.edu/subjectguides/Subject_Specialists.

You may reach us:
• In person by visiting the reference desk on the second floor of RBD Library.
• By phone at 334-844-1737 or toll-free at 1-800-446-0387.
• By email at askalibrarian@auburn.edu.
• By online chat at www.lib.auburn.edu/chat.

Document Delivery
For assistance obtaining materials, you may contact Document Delivery via phone at 334-844-1728 or email at illhelp@auburn.edu.

• You may request materials that are not available in Auburn University Libraries through Interlibrary Loan (ILL) at no charge at lib.auburn.edu/services/#ill_aubieTabs
• Desktop delivery of journal articles and book chapters from printed materials in the Libraries are available through AUBIExpress.

Circulation
The circulation desk is located on the first floor of RBD Library and may be reached at 334-844-1701. An information desk is located on the second floor and may be reached at 334-844-1738. Users may check out materials at both of these locations.

• Faculty may check out 100 items. Regular items have a 90-day checkout period and bound journals have a one-day checkout. Present your Auburn University ID to check out materials. You may renew materials three times online or in person prior to the due date.

• With your Auburn University ID, you may check out wireless laptops, headphones, group study rooms, power and extention cords, dry erase markers and laptop locks from the Circulation Desk.

• ALLIES facilitates direct borrowing from select Alabama libraries. Items are usually delivered in three to five days.

• Delivery from one campus library to another or to your campus office is available through the campus courier service in our Circulation Dept.

• You may request that AU Libraries purchase a book through Purchase Xpress. Place this request online at https://www.lib.auburn.edu/purchex_login.htm.

Books and Journals
Use AU Libraries’ online catalog to located books, journals, videos, DVDs, CDs, maps, government documents, etc. You may access the online catalog from the Libraries’ website and entering your search in the “Find” search box.

Electronic Indexes and Databases
AU Libraries subscribes to more than 230 digital databases and collections. The latter provide the full text of many articles in journals, magazines and newspapers. To access, go to the AU Libraries website and click on the “Articles and Databases” tab. Off-campus access is available with your Auburn University username and password.

Reserve Items
AU Libraries supports both electronic and traditional reserves. Questions about reserves may be directed to the Circulation Department at 334-844-1701.

• To view items placed on electronic reserve, click “Reserves” on the AU Libraries’ website.

• Traditional reserve items (e.g. books and items in paper format) may be retrieved at the Circulation Desk located on the first floor.

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