

**Graduate Faculty
Appointment and Reappointment
Criteria and Standards**

Department: Educational Foundations, Leadership, and Technology

College: Education

Date April 2, 2019

Dr. George Flowers, Dean, the Graduate School

I. Levels of Membership

The Department will recognize, three levels of membership on the Graduate Faculty.

Level 0: The faculty member may teach at the 6000, 7000, and 8000 levels.

Level 1: The faculty member may teach at the 6000, 7000, and 8000 levels, may serve on both masters and doctoral committees and may direct masters theses.

Level 2: The faculty member may participate in the activities delineated for Level 1 and may also direct doctoral dissertations.

II. Criteria and Standards for Initial Appointment and Reappointment

Level 0:

A. Terminal Degree Recognized by the Department. The nominee should have the highest degree commonly awarded in his/her field (normally, the doctorate). If he/she does not have this degree, exceptional achievement is expected.

Level 1:

A. Terminal Degree Recognized by the Department. The nominee should have the highest degree commonly awarded in his/her field (normally, the doctorate). If he/she does not have this degree, exceptional achievement is expected.

B. Faculty Appointment at the rank of Assistant Professor or above or approval by the Dean of the Graduate School.

Written requests must be supported by department head.

Level 2

A. The candidate should hold the highest degree commonly awarded in the field (Normally the doctorate). If the candidate does not have the degree, exceptional achievement is expected.

B. The candidate must hold faculty rank of assistant professor or above.

C. The candidate should have participated regularly in the graduate program of the candidate's department at Auburn, or at another institution of higher education, or demonstrated in some other outstanding way his/ her ability to direct graduate level of research.

D. The candidate should have served on at least three (3) examining committees. These may be final master's examinations or doctoral examination (either general or final):
NOTE: In rare cases, where the Candidate has established a significant scholarly record, and demonstrated in some other outstanding way her/his ability to direct doctoral students, the Graduate Dean may approve a reduction in the requirements for C and/or D above.

Such strongly justified, written requests must be supported by a majority vote of the department's Level 2 faculty and the department head.

E. The candidate should demonstrate other significant professional academic commitment. Evidence of other significant professional scholarly commitment involving any one or any combination of such activities as (a) reading papers before learned and/or professional organizations or governmental agencies; a) writing book reviews, scientific and industrial reports, short notes, popular articles, or similar materials; (c) rendering any type of consulting service which provides evidence of the academic's professional standing and competence in his/her special field; (d) participating in the activities of appropriate scholarly scientific and professional organizations by holding offices or serving in other responsible capacities; (e) performing significant administrative duties connected with the graduate program of a department or of the university; (f) attainment of extramural support that is evidence of professional standing; or making a significant contribution through outreach or service.

III. Reappointment at Level 0

A. Prior service at Level 0

B. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses.

IV. Reappointment at Level 1

A. Prior service at Either Level 1 or Level 2

B. Candidate has during the term of appointment contributed to the graduate Program through:

1. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses.

2. Contributing in an active and positive fashion to graduate advisory committees served upon.
3. Providing sound and competent direction to students directed at the graduate level.

IV. Reappointment at Level 2

A. Prior service at Level 2

B. Candidate has during the term of appointment contributed to the graduate Program through:

1. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses.
2. Contributing in an active and positive fashion to graduate advisory committees served upon.
3. Providing sound and competent direction to students directed at the graduate level.
4. Maintaining a level of scholarship appropriate for faculty in the academic programs of this department. For example, the candidate shall have a record of scholarly or technical achievement. In those areas where publication is not customarily the end result of scholarly and creative activity, evidence of comparable achievement suitable for establishing professional standing in administration, service or outreach must be presented.

Prior to forwarding the nomination to the Graduate School:

All Level 2 graduate faculty members within the department shall review nomination materials.

Following that review, the Department Head (Chair) shall call for a vote by all Level 2 graduate faculty by secret ballot relative to support or non-support of the nomination. The Graduate Dean shall transmit the results of the vote as well as the number of Level 2 graduate faculty within the unit with the nomination materials to the Graduate School for review and action.

NOTE: Nominees shall have support of a majority of the current Level 2 graduate faculty within the unit.

IV. Term of Appointment

Level 0: The term of appointment shall be seven (7) years

Level 1: The term of appointment shall be seven (7) years

Level 2: The term of appointment shall be seven (7) years

V. Procedures for Nomination: Initial Appointment and Reappointment

As set out in the faculty handbook under item 3.

NOMINATION *AND* REVIEW OF CANDIDATES

Level 0: The Department Head (Chair) shall nominate candidates for initial appointment or for reappointment.

The nomination dossier should contain a copy of the nominee's current resume, which contains equivalent material. The Department Head (Chair) shall also complete a standard nomination form, which outlines the department's criteria and standards and how the nominee has specifically met those criteria and standards.

The Department Head (Chair) in signing the nomination form certifies the accuracy of the information contained in the nomination package and that the procedures, criteria and standards contained within the approved departmental plan have been followed and met.

The Department Head (Chair) will forward the nomination to the Graduate School for review and action by the Graduate Dean.

Level 1: The Department Head (Chair) shall nominate candidates for initial appointment or for reappointment.

The nomination dossier should contain a copy of the nominee's current resume, which contains equivalent material. The Department Head (Chair) shall also complete a standard nomination form, which outlines the department's criteria and standards and how the nominee has specifically met those criteria and standards.

The Department Head (Chair) in signing the nomination form certifies the accuracy of information contained in the nomination package and that the procedures, criteria and standards contained within the approved departmental plan have been followed and met.

The Department Head (Chair) will forward the nomination to the Graduate School for review and action by the Graduate Dean.

Level 2: Procedures shall be the same as for Level 1 with a review and vote on the candidate to include all **Level 2** graduate faculty.

Prior to forwarding the nomination to the Graduate School:

All Level 2 graduate faculty members within the department shall review nomination materials.

Following that review, the Department Head (Chair) shall call for a vote by all Level 2 graduate faculty by secret ballot relative to support or non-support of the nomination. The Graduate Dean shall transmit the results of the vote as well as the number of Level 2 graduate faculty within the unit with the nomination materials to the Graduate School for review and action.

NOTE: Nominees shall have support of a majority of the current Level 2 graduate faculty within the unit.