

SCHOOL OF FORESTRY
AND WILDLIFE SCIENCES
OFFICE OF THE DEAN

February 8, 2011

MEMO TO: George Flowers
Dean

FROM: James P. Shepard
Dean



SUBJECT: Graduate Faculty Criteria and Standards
Corrected

I have attached the School of Forestry and Wildlife Sciences' Graduate Faculty Appointment and Reappointment Criteria and Standards. This is the form that Greg Somers discussed with you.

The form has been corrected, to reflect the correct information –

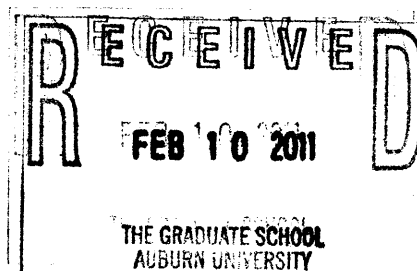
II. Criteria and Standards for Initial Appointment and Reappointment Level 0 Reappointment– to state: {1. Maintaining a level of teaching quality commensurate with School peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations.}

This was approved by our Faculty at the 10/4/2010 Faculty Meeting, however, we inadvertently submitted the incorrect form to you that was signed by Dr. Brinker - that was approved at the December 10 Graduate Council Meeting

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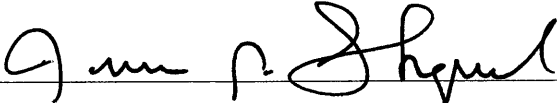
School of Forestry and Wildlife Sciences

Graduate Faculty

Appointment and Reappointment

Criteria and Standards

Date Approved by School: Approved 10/4/2010 by Faculty at Faculty Meeting 10/4/2010

Dean: 

Date Approved by Graduate Council: _____

Dean, Graduate School: _____

I. Levels of Membership

The School of Forestry and Wildlife Sciences will recognize three levels of membership on the Graduate Faculty.

Level 0 The faculty member may teach at the 7000 level.

Level 1 The faculty member may teach at the 7000 level, may serve on both masters and doctoral committees and may direct masters theses.

Level 2 The faculty member may participate in the activities delineated for Level 1 and may also teach at the 8000 level and direct doctoral dissertations.

II. Criteria and Standards for Initial Appointment and Reappointment

Level 0 Initial Appointment

- A. PhD degree.
- B. Affiliate Faculty appointment at the rank of Assistant Professor or above, Research Fellow, or Post-doctorate Fellow.

Reappointment

- A. Prior service at Level 0.
- B. Candidate has, during the term of appointment, contributed to the graduate program in one or more of the following ways:
 - 1. Maintaining a level of teaching quality commensurate with School peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations.

Level 1 Initial Appointment

- A. PhD degree.
- B. Faculty appointment at the rank of Assistant Professor or above.

Reappointment

- A. Prior service at either Level 1 or Level 2.
- B. Candidate has, during the term of appointment, contributed to the graduate program in one or more of the following ways:

1. Maintaining a level of teaching quality commensurate with School peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations.
2. Contributing in an active and positive fashion to graduate advisory committees served upon.
3. Providing sound and competent direction to students directed at the masters level.

Level 2 Initial Appointment

- A. The candidate should hold the doctorate degree. If the candidate does not have this degree, exceptional achievement is expected.
- B. The candidate must hold faculty rank of assistant professor or above.
- C. The candidate should have (3) years of experience participating regularly in the graduate program of the candidate's department at Auburn, or at another institution of higher education, or demonstrated in some other outstanding way her/his ability to direct graduate level research.
- D. The candidate should have served on at least three (3) examining committees. These may be three (3) final master's examinations or three (3) doctoral examinations (general or final) or combinations of these.
- E. The candidate shall have a record of scholarly publication. The publication requirement will be satisfied typically by publication of at least three (3) full-length research articles in reputable refereed journals. ("Reputable journals" are those identified as such by faculty in the nominee's academic area.) The research methodology in these articles should reflect methodology

appropriate to the nominee's field. The nominee must be the senior author on at least one of these publications. The publication of a book or research monograph can satisfy this requirement completely or in part if it makes a scholarly contribution to the author's field of specialization. Such publications must clearly demonstrate the author's research competence. In those areas where publication is not customarily the end result of scholarly and creative activity, evidence of comparable achievement suitable for establishing professional standing must be presented.

- F. The candidate should demonstrate other significant professional scholarly commitment. Evidence of other significant professional scholarly commitment involving any one, or any combination of such activities as (a) reading papers before learned and professional organizations; (b) writing book reviews, scientific and industrial reports, short notes, popular articles, or similar materials; (c) rendering any type of consulting service which provides evidence of the scholar's professional standing and competence in his special field; (d) participating in the activities of appropriate scholarly scientific and professional organizations by holding offices or serving in other responsible capacities; (e) performing significant administrative duties connected with the graduate program of a department or of the university; (f) attainment of extramural support that is evidence of professional standing; or (g) successful application for patents.

Reappointment

During the present term of appointment, the candidate shall have met

the criteria and minimal standards outlined under sections E and F, Criteria and Standards for Initial Appointment.

III. Term of Appointment

Level 0 The term of appointment shall be five (5) years.

Level 1 The term of appointment shall be seven (7) years.

Level 2 The term of appointment shall be seven (7) years.

Note: A faculty member appointed to Level 1 may be nominated for Level 2 status at anytime. Faculty members serving at Level 2 can be nominated for reappointment at Level 1 or Level 2 during the last 6 months of their current term.

IV. Procedures for Nomination: Initial Appointment and Reappointment

Level 0 This level of membership is designed for affiliate faculty members, research fellows and post-doctorate fellows. Upon recommendation by the sponsoring faculty (Affiliate) or supervisor (Research Fellows or Post-doctorate fellows), the Dean shall nominate candidates for initial appointment or for reappointment. The nomination dossier should contain a copy of the nominee's current CV (with numbered pages) and any other evidence of the candidate's suitability for membership on the graduate faculty. The Dean shall also complete a standard nomination form, which outlines the School's criteria and standards and how the nominee has specifically met those criteria and standards. The Dean in signing the nomination form certifies the procedures, criteria and standards contained within the approved School plan have been followed and met. The Dean will forward, the nomination to the Graduate School

for review and action by the Graduate Dean.

For appointment and reappointment, the nomination dossier shall be reviewed by all Level 1 and 2 graduate faculty members within the School. Following that review, the Dean shall call for a vote by all Level 1 and 2 graduate faculty by secret ballot relative to support or non-support of the nomination. The results of the vote as well as the number of Level 1 and 2 graduate faculty within the unit shall be transmitted with the nomination materials. The vote for nomination of affiliate faculty also will serve as the vote for appointment or reappointment to Level 0.

Level 1 The Dean shall nominate candidates for initial appointment or for reappointment. The nomination dossier should contain a copy of the nominee's updated tenure and promotion document (as outlined in the Faculty Handbook, information to be supplied by candidate) (with numbered pages) or a current CV which contains equivalent material (with numbered pages). The Dean shall also complete a standard nomination form, which outlines the School's criteria and standards and how the nominee has specifically met those criteria and standards. The Dean in signing the nomination form certifies the accuracy of information contained in the nomination package and that the procedures, criteria and standards contained within the approved School plan have been followed and met. The Dean will forward, the nomination to the Graduate School for review and action by the Graduate Dean.

For reappointment, the nomination dossier shall be reviewed by all Level 1 and 2 graduate faculty members within the School. Following that review, the Dean shall call for a vote by all Level 1 and 2 graduate

faculty by secret ballot relative to support or non-support of the nomination. The results of the vote as well as the number of Level 1 and 2 graduate faculty within the unit shall be transmitted with the nomination materials.

Level 2

Procedures shall be the same as for Level 1. Prior to forwarding the nomination to the Graduate School, nomination materials shall be reviewed by all Level 2 graduate faculty members within the School. Following that review, the Dean shall call for a vote by all Level 2 graduate faculty by secret ballot relative to support or non-support of the nomination. The results of the vote as well as the number of Level 2 graduate faculty within the unit shall be transmitted with the nomination materials to the Graduate School for review and action by the Graduate Dean.

Criteria revised: 12/4/2009

Graduate Faculty Criteria v.2009.docx