

GRADUATE FACULTY
Appointment and Reappointment
Criteria and Standards

Department: Music

College/School: Liberal Arts/Fine Arts

Date Approved by Department: December 7, 2011

Department Head: _____
Sara Lynn Baird

Dean: _____
Anna Gramberg

Date Approved by the Graduate Council: _____

Dean of the Graduate School: _____

I. Level of Membership

The Department of Music will recognize two levels of membership on the Graduate Faculty:

Level 0: The faculty member may teach at the 6000-7000 level, but may not serve on masters' or doctoral committees.

Level 1: The faculty member may teach at the 6000-7000 level and may serve on both masters' and doctoral committees.

II. Criteria and Standards for Initial Appointment and Reappointment

Level 0:

A. Initial Appointment

1. Terminal Degree recognized by Department or Significant Professional Experience and Achievement.
2. Faculty Appointment at the Rank of Instructor or Lecturer.

B. Reappointment

1. Prior Service at Level 0.

2. During the term of appointment, the candidate has contributed to the graduate program through:
 - a. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations.

Level 1:

A. Initial Appointment

1. Terminal Degree recognized by Department or Significant Professional Experience and Achievement.
2. Faculty Appointment at the Rank of Assistant Professor or above.

B. Reappointment

1. Prior Service at Level 1.
2. During the term of appointment, the candidate has contributed to the graduate program through:
 - a. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations.
 - b. Contributing in an active and positive fashion to graduate advisory committees served upon.
 - c. Demonstrating an acceptable level of scholarly professional activity as determined by the department graduate faculty on an instance by instance basis.

III. Term of Appointment

Level 0: The term of appointment shall be for 7 years.

Level 1: The term of appointment shall be for 7 years.

IV. Procedures for Nomination: Initial Appointment and Reappointment

Level 0:

A. Initial Appointment

The Department Head/Chair shall notify candidates to apply for initial appointment. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website. Information to be supplied by the candidate includes the current curriculum vitae. The process requires approval from the Department Chair, the CLA Graduate Council, and the Graduate Dean.

Level 1:

A. Initial Appointment

The Department Head/Chair shall notify candidates to apply for initial appointment. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website. Information to be supplied by the candidate includes the current curriculum vitae. The process requires approval from the Department Chair, the CLA Graduate Council, and the Graduate Dean.

B. Reappointment

Level 0:

The Department Head/Chair shall notify candidates to apply for reappointment. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website. Information to be supplied by the candidate includes the current curriculum vitae. The Department Chair will be notified of the application. For reappointment, application material will be made available to all current Level 0 and Level 1 faculty. Input will be solicited from current Level 0 and Level 1 faculty and a vote taken. The nominee shall have the support of the majority of the current Level 0 and Level 1 faculty in the department. Approval or rejection will be submitted to the CLA Graduate Council and the Graduate School for action by the Dean of the Graduate School.

Level 1:

The Department Head/Chair shall notify candidates to apply for reappointment. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website. Information to be supplied by the candidate includes the current curriculum vitae. The Department Chair will be notified of the application. For reappointment, application material will be made available to all current Level 1 faculty. Input will be solicited from current Level 1 faculty and a vote taken. The nominee shall have the support of the majority of the current Level 1 faculty in the department. Approval or rejection will be submitted to the CLA

Graduate Council and the Graduate School for action by the Dean of the Graduate School.

V. Appeals Process

Level 0:

Those denied appointment or reappointment to the Graduate Faculty at Level 0 may appeal by letter to the Dean of the Graduate School. The letter shall have the approval of the department chair and the academic dean and shall detail reasons for the appeal. Appeals, based on procedural irregularity, will be reviewed by the Credentials Committee.

Level 1:

Those denied appointment or reappointment to the Graduate Faculty at Level 1 may appeal by letter to the Dean of the Graduate School. The letter shall have the approval of the department chair and the academic dean and shall detail reasons for the appeal. Appeals, based on procedural irregularity, will be reviewed by the Credentials Committee.