


Graduate Faculty
Appointment and Reappointment
Criteria and Standards

Department of Biomedical Sciences (BMS)

College of Veterinary Medicine

Date Approved by Department: January 26, 2001

Department Head: Associate Dean of Research & Graduate Studies 

Date Approved by Graduate Council: 4/11/01

Dean, the Graduate School: 

I Levels of Membership

The BMS Department will recognize two levels of membership on the Graduate Faculty.

Level 1: The faculty member may teach at the 7000 level, may serve on both masters and doctoral committees and may direct masters theses.

Level 2: The faculty member may participate in the activities delineated for Level 1 and may also teach at the 8000 level and direct doctoral dissertations.

II Criteria and Standards for Initial Appointment and Reappointment

Level 1:

Initial Appointment

- A. Terminal Graduate Degree Recognized by the Academic Unit and the Graduate School.

NOTE In the College of Veterinary Medicine, the Academic Unit is either the Department of Anatomy, Physiology & Pharmacology, the Department of Pathobiology, the Section of Equine Medicine & Surgery, the Section of Food Animal Medicine & Surgery, the Section of Small Animal Medicine, the Section of Small Animal Surgery, Radiology Section or the Scott-Ritchey Research Center.

- B. Faculty Appointment at the Rank of Instructor, Assistant Professor or Above in one of the three faculty tracks (i.e., tenure, research or clinical)

Reappointment

- A. Prior Service at Either Level 1 or Level 2
- B. Candidate has during the term of appointment contributed to the graduate program through:

1. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations
and/or
2. Contributing in an active and positive fashion to graduate advisory committees served upon
and/or
3. Providing sound and competent direction to students directed at the masters level
and/or
4. Publishing in scholarly journals.

Level 2:

Initial Appointment

- A The candidate should hold the highest graduate degree (typically the Ph.D.) commonly awarded in the field . If the candidate does not have this degree, exceptional achievement is expected.
- B. The candidate must hold faculty rank of assistant professor or above in the tenure or research faculty track.
- C. The candidate should have three (3) years of experience participating regularly in the BMS graduate program at Auburn University, or at another institution of higher education, or demonstrated in some other outstanding way her/his ability to direct graduate level research.
- D. The candidate should have served on at least three (3) examining committees. These may be three (3) final master's examinations or three (3) doctoral examinations (general or final) or combinations of these.

NOTE: In rare cases, where the candidate has established a significant scholarly record, and demonstrated in some other outstanding way her/his ability to direct doctoral students, the Graduate Dean may approve a reduction in the requirements for C and/or D above. Such strongly justified, written requests must be supported by a majority vote of the candidate's Academic Unit Level 2 faculty and the Associate Dean of Research and Graduate Studies

- E. The candidate shall have a record of scholarly publication. The publication requirement will be satisfied typically by publication of at least three (3) full-length research articles in reputable refereed journals. ("Reputable journals" are those identified as such by faculty in the nominee's Academic Unit or academic area.) The research methodology in these articles should reflect methodology appropriate to the nominee's field. The nominee must be the first author on at least one of these

publications. The publication of a book or research monograph can satisfy this requirement completely or in part if it makes a scholarly contribution to the nominee's field of specialization. Such publications must clearly demonstrate the nominee's research competence.

- F. The candidate should demonstrate other significant professional scholarly commitment. Evidence of other significant professional scholarly commitment involving any one, or any combination of such activities as (a) presenting papers (platform or poster presentations) before learned and professional organizations; (b) publishing book reviews, scientific and industrial reports, short notes, popular articles, or similar materials; (c) rendering any type of consulting service which provides evidence of the candidate's professional standing and competence in her/his special field; (d) participating in the activities of appropriate scholarly scientific and professional organizations by holding offices or serving in other responsible capacities; (e) performing significant administrative duties connected with the graduate program of a Department or of the University; or (f) attainment of extramural support that is evidence of professional standing.

Reappointment

During the present term of appointment, the candidate shall have continued to maintain a record of scholarly publication and significant scholarly commitment as outlined under sections E and F, Criteria and Standards for Level 2 Initial Appointment.

NOTE: For reappointment, the number of publications and the first authorship on at least one publication criteria specified under section E will not apply.

III Term of Appointment

Level 1: The term of appointment shall not exceed seven (7) years.

Level 2: The term of appointment shall be seven (7) years.

Note: A faculty member appointed to Level 1 may be nominated for Level 2 status at anytime. Faculty members serving at Level 2 can be nominated for reappointment at Level 1 or Level 2 during the last 6 months of their current term.

IV Procedures for Nomination: Initial Appointment and Reappointment

Level 1: The candidate's Academic Unit Head, Chief or Director or BMS Graduate Program Committee Representative shall nominate her/him for initial appointment or for reappointment. The nomination dossier shall contain a copy of the nominee's updated tenure and promotion document (as outlined in the Faculty Handbook section: Information to be supplied by candidate) or a current CV which contains equivalent material. The Associate Dean of Research and Graduate Studies shall complete a standard nomination form which outlines the College's criteria and standards and how the nominee has specifically met those criteria and standards. Upon approval by the College's BMS Graduate Program Committee, the Associate Dean of Research and

Graduate Studies signs the nomination form thereby certifying the accuracy of information contained in the nomination package and that the procedures, criteria and standards contained within the approved College's Departmental Plan have been followed and met. Once approved by the BMS Graduate Program Committee and signed by the Associate Dean of Research and Graduate Studies, the Associate Dean will forward the nomination to the Graduate School for review and action by the Graduate Dean.

Level 2: Procedures shall be the same as for Level 1 with one additional step. Prior to forwarding the nomination to the Graduate School, nomination materials shall be reviewed by all Level 2 graduate faculty members within the candidate's Academic Unit. Following that review, the BMS Graduate Program Committee shall call for a vote by all of the candidate's Academic Unit Level 2 faculty by secret ballot relative to support or non-support of the nomination.

NOTE: Nominees shall have the support of a majority of the current Level 2 graduate faculty within the candidate's Academic Unit.