College of Architecture, Design, and Construction
McWhorter School of Building Science
Graduate Faculty Criteria Appointment and Reappointment

Date Approved by School Head: March 6, 2020

School Head: [Signature]

Date Approved by Graduate Council: April 7, 2020

Dean of the Graduate School: [Signature]

I. Levels of Membership
The McWhorter School of Building Science will recognize three levels of membership on the Graduate Faculty.

Level 0: The faculty member may teach at the 6000/7000 level.

Level 1: The faculty member has all of the privileges of Level 0, may direct Master’s capstone/thesis, and may serve on Master’s capstone/thesis committees.

Level 2: The faculty member has all of the privileges of Level 1, may teach 8000 level courses, may direct Doctoral Dissertations, and may serve on a doctoral committee.

II. Criteria and Standards for Initial Appointment and Reappointment

A. Initial Appointment

Level 0
A. A Master’s degree recognized by the school, and evidence of exceptional teaching and/or professional experience (as allowed by SAC Criteria for Accreditation, Section 4.8.2.3) that is directly relevant and applicable.

B. Faculty appointment in the rank of Adjunct/Visiting faculty, Lecturer/Senior Lecturer, Assistant Professor, and Above.

Level 1
A. A Master’s degree recognized by the school as directly applicable to the professional field, and evidence of exceptional teaching and/or professional experience (as allowed by SAC Criteria for Accreditation, Section 4.8.2.3) that is directly relevant and applicable

OR

A terminal degree (e.g., Ph.D., JD) recognized by the school.
B. The candidate should have experience participating in a graduate program or demonstrated in some other way his/her ability to direct graduate level research.

C. The candidate shall have a good track record of scholarly publications. The publication requirement will be typically satisfied by annual publications of 2-3 full-length research articles in reputable peer reviewed journals or conference proceedings. Such publications must clearly demonstrate the candidate’s research competence.

D. Faculty Appointment at the Rank of Assistant Professor or Above.

Level 2
A. A terminal degree (e.g., Ph.D., JD) recognized by the school.

B. The candidate should have experience participating in a graduate program or demonstrated in some other way his/her ability to direct graduate level research.

C. The candidate should have previously served on one or more masters or doctoral committees. This requirement can be waived by the School head for newly appointed faculty.

D. The candidate shall have a good track record of scholarly publications. The publication requirement will be typically satisfied by annual publications of 2-3 full-length research articles in reputable peer reviewed journals or conference proceedings. Such publications must clearly demonstrate the candidate’s research competence.

E. The candidate should demonstrate other significant professional scholarly commitment. Evidence of commitment can be established through one or any combination of such activities as (a) presenting papers in academic and/or professional conferences; (b) reviewing papers for peer-reviewed journals and/or conferences; (c) participating in the activities of appropriate scholarly scientific and professional organizations; or (d) attainment of research/outreach grants and/or contracts.

B. Re-Appointment

For reappointment, the candidate must have contributed to the graduate program as demonstrated by:

Level 0
A. Prior service at level 0.
B. Maintaining a level of teaching quality commensurate with school peers in graduate courses, as evidenced by relevant student and/or peer teaching evaluations.
C. Maintaining a current knowledge of the field as demonstrated through active participation in professional associations, reaffirmation of professional licensure or certification, continuing education, continued professional practice, or other indicators as approved by the McWhorter School of Building Science faculty.

Level 1
A. Prior service at level 1.
B. Candidate has during the term of appointment contributed to the graduate program through:
a. Maintaining a level of teaching quality commensurate with school peers in graduate courses as evidenced by relevant student or peer teaching evaluations;
b. Contributing to graduate work by teaching one or more classes in the graduate curriculum during the most recent appointment period;
c. Providing direction to graduate students by serving on at least three graduate committees (Chair or Member) during the most recent appointment period.

C. The candidate should have a record of scholarly publications as mentioned in the initial appointment policy.
D. The candidate should have demonstrated an acceptable level of scholarly professional activity as mentioned in the initial appointment policy.

Level 2
A. Prior service at level 2.
B. Candidate has during the term of appointment contributed to the graduate program through:
   a. Maintaining a level of teaching quality commensurate with school peers in graduate courses as evidenced by relevant student or peer teaching evaluations;
   b. Contributing to graduate work by teaching two or more classes in the graduate curriculum during most recent appointment period;
   c. Providing direction to graduate students by serving on at least five graduate committees (Chair or Member) during the most recent appointment period. Two of these should be a doctoral committee.

C. The candidate should have a record of scholarly publications as mentioned in the initial appointment policy.
D. The candidate should have demonstrated an acceptable level of scholarly professional activity as mentioned in the initial appointment policy.

III. Term of Appointment

The term of appointment of a Level 0, Level 1, or Level 2 graduate faculty status is seven years. Faculty members can be nominated for reappointment during the last six (6) months of their current term.

IV. Procedure for Nomination, Initial Appointment and Reappointment, Level 0, 1 and 2

The School Head (Chair) shall nominate candidates for initial appointment or for reappointment. The nomination dossier should contain a current CV that contains material to demonstrate the candidate has met the criteria in II above. The School Head (Chair) shall also complete a standard nomination form which outlines the school’s criteria and standards and how the nominee has specifically met those criteria and standards. The School Head (Chair) in signing the nomination form certifies the accuracy of information contained in the nomination package and that the procedures, criteria, and standards contained within the approved school plan have been followed and met. The School Head (Chair) will forward, the nomination to the Graduate School for review and action by the Graduate Dean.