

Department of Entomology and Plant Pathology  
College of Agriculture  
Graduate Faculty  
Appointment and Reappointment  
Criteria and Standards  
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Date Approved by Department: 20 MAY 2002  
Department Head: Michael L Williams

Date Approved by Graduate Council: 11/20/02  
Dean, Graduate School: [Signature]

### I Levels of Membership

The Department will recognize two levels of membership on the Graduate Faculty.

Level 1: The faculty member may teach courses at the 6000 and 7000 levels, may serve on both masters and doctoral committees, and may direct masters theses.

Level 2: The faculty member may participate in the activities delineated for Level 1 and may also teach courses at the 8000 level and direct doctoral dissertations.

### II Criteria and Standards for Initial Appointment and Reappointment

#### Level 1

#### Initial Appointment

- A. Terminal Degree Recognized by the Department
- B. Faculty Appointment at the Rank of Assistant Professor or Above

#### Reappointment

- A. Prior Service at either Level 1 or Level 2
- B. Candidate has during the term of appointment contributed to the graduate program through:

- 1. Maintaining a level of teaching quality commensurate with departmental peers in graduate courses as evidenced by relevant student ~~and/or~~ peer teaching evaluations

or

2. Contributing in an active and positive fashion to graduate advisory committees served upon

or

3. Providing sound and competent direction to students directed at the masters level.

## Level 2

### Initial Appointment

A. The candidate must hold the Terminal Degree Recognized by the Department.

B. The candidate must hold faculty rank of assistant professor or above.

C. The candidate must have three (3) years of experience participating regularly in the graduate program of the candidate's department at Auburn, or at another institution of higher education, or demonstrated in some other outstanding way her/his ability to direct graduate level research.

D. The candidate must have directed one thesis option Masters student to completion, or, served on two thesis option Masters committees to completion, or, served on one doctoral committee to completion.

NOTE: In rare cases, where the Candidate has established a significant scholarly record, and demonstrated in some other outstanding way her/his ability to direct doctoral students, the Graduate Dean may approve a reduction in the requirements for C and/or D above. Such strongly justified, written requests must be supported by a majority vote of the department's Level 2 faculty and the department head.

E. The candidate must have a record of scholarly publication. The publication requirement will be satisfied typically by publication of at least three (3) full-length research articles in reputable refereed journals. ("Reputable journals" are those identified as such by faculty in the nominee's department or academic area.). The publication of a book or research monograph can satisfy this requirement completely or in part if it makes a scholarly contribution to the author's field of specialization. Such publications must clearly demonstrate the author's research competence.

**F.** The candidate should demonstrate other significant professional scholarly commitment. Evidence of other significant professional scholarly commitment involving any one, or any combination of such activities as (a) reading papers before learned and professional organizations; (b) writing book reviews, scientific and industrial reports, short notes, popular articles, or similar materials; (c) rendering any type of consulting service which provides evidence of the scholar's professional standing and competence in his special field; (d) participating in the activities of appropriate scholarly scientific and professional organizations by holding offices or serving in other responsible capacities; (e) performing significant administrative duties connected with the graduate program of a department or of the university; or (f) attainment of extramural support that is evidence of professional standing.

### **Reappointment**

During the present term of appointment, the candidate shall have met the criteria and minimal standards outlined under sections E and F, Criteria and Standards for Initial Appointment.

### **III Term of Appointment**

Level 1: The term of appointment shall be 7 years

Level 2: The term of appointment shall be seven (7) years.

Note: A faculty member appointed to Level I may be nominated for Level 2 status any time after satisfying level 2 requirements. Faculty members serving at Level 2 can be nominated for reappointment at Level I or Level 2 during the last 6 months of their current term.

### **IV Procedures for Nomination: Initial Appointment and Reappointment**

Level 1: The Department Head (Chair) shall nominate candidates for initial appointment or for reappointment. The nomination dossier should contain a copy of the nominee's updated tenure and promotion document (as outlined in the Faculty Handbook, pp. 3:14-3:17, Information to be supplied by candidate) or a current cv which contains equivalent material. The Department Head (Chair) shall also complete a standard nomination form which outlines the department's criteria and standards and how the nominee has specifically met those criteria and standards. The Department Head (Chair) in signing the nomination form certifies the accuracy of information contained in the nomination package and that the procedures, criteria and standards contained within the approved departmental plan have been followed and met. The Department Head (Chair) will forward, the nomination to the Graduate School for review and action by the Graduate Dean

Level 2: Procedures shall be the same as for Level 1 with one additional step. Prior to forwarding the nomination to the Graduate School, nomination materials

shall be reviewed by the Level 2 Graduate Faculty members within the department. Following that review, the Department Head (Chair) shall call for a vote by the Level 2 Graduate Faculty by secret ballot relative to support or non-support of the nomination. The results of the vote, along with a statement of the number of Level 2 Graduate Faculty within the department, shall be transmitted with the nomination materials to the Graduate School for review and action by the Graduate Dean.

**NOTE:** Support by the majority of Level 2 graduate faculty within the department is required before the nomination goes forward.