

Graduate Faculty  
Appointment and Reappointment  
Criteria and Standards  
January 2011

Department of Political Science

College of Liberal Arts

Date Approved by Department January 2011  
Department Head/Chair January 2011

Date Approved by Graduate Council \_\_\_\_\_  
Dean, the Graduate School \_\_\_\_\_

I. Levels of Membership

- Level 0: Faculty may teach at the graduate level (6000- or 7000- level courses), but may not serve on M.P.A. examining committees or doctoral dissertation committees.
- Level 1: In addition to Level 0 activities, faculty may teach 8000-level courses, serve on M.P.A. examining committees, and serve on doctoral dissertation committees.
- Level 2: In addition to Level 1 activities, faculty may direct doctoral dissertations.

II. Criteria

- Level 0: A graduate degree (e.g., J.D., Master of Community Planning), and specialized practical experience.
- Level 1: A research-based doctorate in an appropriate discipline, and full-time appointment at the rank of assistant professor or above.
- Level 2: Qualifications for Level 1, plus service on at least one completed dissertation. Positive contributions to the graduate program as reflected in student and peer evaluations, and service on dissertation committees. Demonstration of an ongoing program of independent scholarly productivity as evidenced by publication of articles in peer-reviewed journals; publication of research-oriented books; acquisition of extramural funding for research.

III. Appointment (Appointments/Reappointments follow the procedures of the Graduate Faculty Approval System (GFAST))

- Level 0:
  - Initial Appointment: The M.P.A. Director recommends to the department chair that a prospective candidate has the requisite graduate degree and practical experience. Appointment is made with the approval of the chair. Term is for one semester..
  - Reappointment: The process for initial appointment is reiterated, with the additional criterion that student and peer evaluations from the initial appointment demonstrate positive contributions to the instructional program.
  
- Level 1:
  - Initial Appointment: Certification by the Chair that candidate satisfies the criteria for appointment listed above. Term is for seven years.
  - Reappointment: The candidate must demonstrate high teaching quality as reflected in student and peer evaluations. Additionally, the candidate must demonstrate ongoing professional development through some combination of, for example: participation at scholarly conferences; service to professional organizations; editorial boards; manuscript reviews; writing book reviews, professional reports, popular articles, or similar materials; rendering professional service to governments or non-profits; significant administrative duties connected to the graduate program; extramural support that demonstrates professional standing. Term is for seven years.
  
- Level 2:
  - Initial Appointment: Satisfaction of the criteria for appointment listed above, documented by an affirmative vote of a majority of Level 2 Graduate Faculty. Term is for seven years.
  - Reappointment: Candidates can be reappointed to Level 1 or Level 2. For reappointment to Level 2 there must be continued satisfaction of the criteria for initial appointment. Research productivity equivalent to two published peer-reviewed articles every three years. Successful candidates must receive an affirmative vote of a majority of Level 2 Graduate Faculty. Term is for seven years.

IV. Appeals Process

Candidates who believe that they have been denied appointment or reappointment to the Graduate Faculty due to procedural irregularity may appeal in writing to the Dean of the

Graduate School. The letter shall detail reasons for the appeal and should be sent through the department chair and academic dean. It will be reviewed by the Credentials Committee, which will make a recommendation to the Graduate Council.