

GRADUATE FACULTY APPOINTMENT AND REAPPOINTMENT
CRITERIA AND STANDARDS
DEPARTMENT OF SCIOLOGY, ANTHROPOLOGY, AND SOCIAL WORK
COLLEGE OF LIBERAL ARTS

Department Approval

Date approved by the Department: 2/7/2011

College Approval

Date approved by the College: 2/7/2011

Graduate School Approval

Date approved by the Graduate Council: _____

George T. Flowers, Dean, Graduate School: _____

I. Levels of Membership

The Department will recognize two levels of membership on the Graduate Faculty.

Level 1: The faculty member holding a terminal degree may teach at the 6000 and 7000 levels, may serve on masters committees, and may serve as ex-officio member of a master's thesis committee.

Level 2: The faculty member holding a terminal degree may teach at the 6000 and 7000 levels, may serve on master's or doctoral committees, and may direct a master's thesis.

II. Criteria and Standards for Initial Appointment and Reappointment to Levels One and Two.

a. Level One

i. Initial Appointment

1. A terminal degree recognized by the Department
2. Faculty rank of assistant clinical professor, assistant professor or above.

ii. Reappointment

1. Prior service as a member of the graduate faculty

2. Maintain a level of teaching quality commensurate with departmental peers in graduate courses as evidenced by relevant student and/or peer teaching evaluations.
3. Demonstrate other significant professional scholarly commitment evidenced by any one, or any combination, of activities listed below
 - a. Presenting scholarly papers before learned or professional organizations
 - b. Writing book reviews, scientific and professional reports, popular articles, or similar materials
 - c. Rendering any type of consulting service that provides evidence of the scholars professional standing and competence in the nominee's field of expertise
 - d. Demonstrating outreach activities through writing and or presenting continued professional education
 - e. Participating in the activities of appropriate scholarly scientific and professional organizations by holding offices or serving in other responsible capacities
 - f. Performing significant administrative duties connected with the graduate program of a department or university
 - g. Attainment of extramural support that is evidence of professional standing

b. Level 2

i. Initial Appointment

1. Tenure or tenure-track appointment at the rank of assistant professor or higher
2. Research-based doctorate
3. Two or more years of postdoctoral or faculty experience and demonstrated independent scholarly productivity demonstrated by the following
 - a. Pursuit of individual research project(s)
 - b. Demonstrated achievement through publication of research articles in peer-reviewed journals or peer-reviewed books
 - c. Submitted or received peer-reviewed grants; internal and external grants have equal weight
 - d. Demonstrated supervisory or advisory experience in guiding graduate student research
 - e. Teaching graduate courses

ii. Reappointment

1. Maintain a level of teaching quality commensurate with departmental peers in graduate courses are evidenced by relevant student and/or peer teaching evaluations
2. Contributing in an active and positive fashion to a graduate advisory committee(s) as chair or member
3. Demonstrate research activity as indicated by at least two of the following
 - a. A record of scholarly publication in reputable refereed journals that are identified by the department faculty
 - b. The publication of a book, book chapters, or research monographs if such publications make a scholarly contribution to the author's field of specialization and clearly demonstrate the candidate's research competence
 - c. The acquisition of external research grants or contracts

III. Terms of Appointment

- a. Term of appointment is seven years for both Levels
- b. Application should be made prior to assuming teaching responsibilities
- c. Those appointed to Level 1 may be nominated for Level 2 status at any time

IV. Procedures for Nominations

a. Level 1

i. Initial appointment

1. The department chair shall notify candidates to apply for appointment
2. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website
3. Nominee must include his/her CV
4. The department chair will be notified of the application

ii. Reappointment

1. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website
2. Nominee must include his/her CV
3. The department chair will be notified of the application
4. Materials will be available to all level 2 faculty
5. Input will be solicited from Level 2 faculty and a vote taken
6. The nominee shall have the support of the majority of the current Level 2 faculty in the department
7. Approval or rejection will be submitted to the Graduate School for action by the Dean

b. Level 2

i. Initial Appointment

1. The department chair shall notify candidates to apply for appointment

2. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website
 3. Nominee must include his/her CV
 4. The department chair will be notified of the application
- ii. Reappointment
1. Application should be made via the Graduate Faculty Approval System (GFAST) on the Graduate School website
 2. Nominee must include his/her CV
 3. The department chair will be notified of the application
 4. Materials will be available to all level 2 faculty
 5. Input will be solicited from Level 2 faculty and a vote taken
 6. The nominee shall have the support of the majority of the current Level 2 faculty in the department
 7. Approval or rejection will be submitted to the Graduate School for action by the Dean

V. Appeals process

Candidates who believe that they have been denied appointment or reappointment to the Graduate Faculty due to procedural irregularity may appeal in writing to the Dean of the Graduate School. The letter shall detail reasons for the appeal and should be sent through the department chair and academic dean. It will be reviewed by the Credentials Committee, which will make a recommendation to the Graduate Council..