



Personal Information Sheet

Name of Participant: _____ Date: _____

Address: _____

City, State, Zip: _____ Banner ID: _____

Home Phone: _____ Cell Phone: _____

Auburn E-mail: _____ Date of Birth: _____

Gender: M ___ F ___ Circle One: FR SO JR SR Grad Student

Please list two emergency contacts:

_____	_____	_____	_____	_____
Emergency Contact #1	Home Phone #	Work Phone #	Cell Phone #	Relation

_____	_____	_____	_____	_____
Emergency Contact #2	Home Phone #	Work Phone #	Cell Phone #	Relation

How did you find out about IMPACT?

___ Project Coordinator/Friend

___ Email

___ Instagram

___ Facebook

___ AUinvolve

___ Other: _____

By turning in this Waiver, you will be automatically added to the IMPACT AUinvolve Roster as a Volunteer and all of your IMPACT service hours will be tracked using AUinvolve. If you have any questions or concerns please contact IMPACT President, Claudia Casanova, crc0056@auburn.edu.



**AUBURN UNIVERSITY
VOLUNTARY WAIVER, RELEASE OF LIABILITY AND
ASSUMPTION OF RISKS**

IMPACT – Student Volunteers in Community Service

2018-2019 Auburn University Academic Year

NAME OF PARTICIPANT: _____

PLEASE READ THIS “RELEASE” CAREFULLY BEFORE SIGNING. THIS IS A LEGALLY BINDING DOCUMENT. THIS FULLY SIGNED RELEASE MUST BE SUBMITTED BEFORE ANY PERSON IS ALLOWED TO PARTICIPATE IN IMPACT.

I, the undersigned, wish to participate during the 2018-2019 Auburn University academic year in IMPACT’S Student Volunteers in Service Programs (hereafter “Programs”) that I have selected on the “Personal Information Sheet” on the reverse side of this document and, in consideration for my participation, I hereby agree as follows:

I acknowledge, understand and appreciate that as part of my participation in the Programs there are dangers, hazards and inherent risks to which I may be exposed, including the risk of serious physical injury, temporary or permanent disability, and death, as well as economic and property loss. I further realize that participating in the Programs may involve risks and dangers, both known and unknown, and have elected to take part in the Programs. Risks included travel to and from the Programs. Therefore I voluntarily accept and assume all risk of injury, loss of life or damage to property arising out of training, preparing, participating and traveling to or from the Programs. I understand that I am responsible for my own insurance.

I understand that, in some projects, I will be volunteering in the Programs, and in such course of volunteer work, I will have contact with domestic companion animals. I further understand that the behavior of domestic companion animals is sometimes unpredictable and that some domestic companion animals are capable of inflicting serious personal injury or death, as well as extensive property damage. I further understand that it is my responsibility to obtain transportation to and from the Programs in which I participate. I understand and agree that I will follow all safety precautions required for participation.

I hereby release IMPACT, Auburn University, its Board of Trustees, Administration, Faculty, Staff, Student Leaders, and all other officers, directors, employees and agents (hereafter “Auburn”) from any and all liability as to any right of action that may accrue to my heirs or representatives for any injury or loss that I may suffer while training, preparing, participating and/or traveling to or from the Programs. This agreement is binding on my heirs and assigns. I understand that Auburn accepts no responsibility for my personal property.

I furthermore release, indemnify and hold harmless Auburn from and against any and all liability, actions, debts, claims and demands of every kind whatsoever, specifically including, but not limited to, any claim for negligence or negligent acts or omissions and any present or future claim, loss or liability for injury to person or property that I may suffer, for which I may be liable to any other person, that may or does arise out of my participation in the Programs.

In the event of an accident or serious illness, I hereby authorize representatives of Auburn to obtain medical treatment for me and on my behalf. I hereby hold harmless and agree to indemnify Auburn from any claims, causes of action, damages and/or liabilities, arising out of or resulting from said medical treatment. I further agree to accept full responsibility for any and all expenses, including medical expenses that may derive from any injuries that may occur during my participation in the Programs.

This RELEASE shall be governed by and construed under the laws of Alabama. I agree that any legal action or proceeding relating to this RELEASE, or arising out of any injury, death, damage or loss as a result of my participation in any part of the Programs, shall be brought only in Lee County, Alabama.

This RELEASE contains the entire agreement between the parties to this agreement and the terms of this RELEASE are contractual and not a mere recital. The information I have provided is disclosed accurately and truthfully. I have been given ample time to read this document and I understand and agree to all of its terms and conditions. I understand that I am giving up substantial rights (including my right to sue), and acknowledge that I am signing this document freely and voluntarily, and intend by my signature to provide a complete and unconditional release of all liability to the greatest extent allowed by law. My signature on this document is intended to bind not only myself but also my successors, heirs, representatives, administrators, and assigns.

Participant Name _____

Parent/Guardian Name _____

Participant Signature _____

Parent/Guardian Signature _____

Date _____

Date _____

A PARENT OR GUARDIAN MUST SIGN THIS FORM FOR A MINOR UNDER THE AGE OF 19



Volunteer Guidelines

Minors:

- Do not ever be alone with a minor (any person under the age of 19). Activities involving minors should include two or more other people.
- Do not pick up minors from or drop off minors at their homes, other than the driver's child (ren), except as specifically authorized in writing by the minor's parent or legal guardian. Two authorized adults should be in a vehicle with a minor if transportation is needed.
- If there is a background check that should be completed It must be completed before you can volunteer.
- Do not strike, hit, administer corporal punishment, or touch inappropriately while volunteering.
- Do not tell children "this is between us" or use similar language that encourages children to keep secrets from their parents/guardians.
- Do not favor one child more than another; do not give gifts to any one child in the program; do not accept expensive gifts from any child in the program.
- Do not shower, bath, or undress with or in presence of minors.
- Do not share a bed or sleeping bag with a minor.
- Do not make sexual material in any form, including printed and electronic, available to minors participating in programs or activities covered by this Policy or assist them in any way in gaining access to such materials.
- Do not use nor provide alcohol or drugs to any minor. Authorized Adults shall not use nor provide prescription drugs or any medication to any minor unless specifically authorized in writing by the parent or legal guardian as being required for the minor's care or the minor's emergency treatment. Participants' medicines may be distributed by program staff, following the conditions outlined in in this document.
- Do not swear, use or respond to sexual innuendo or make sexually suggestive comments.
- Do not engage in rough or sexually provocative games, including horseplay.
- Do not enter a minor's room, bathroom facility, changing area, shower area or similar area without another authorized adult in attendance, consistent with the policy of not having one-on-one contact with minors. Never spend time alone with a child away from others. Minors should use a "buddy system" or otherwise be encouraged to stay together when going to the bathroom, on field trips, or when leaving the classroom area.
- Volunteers interacting with minors should complete the "Protecting Children: Identifying and Reporting Sexual Misconduct" training available through Risk Management
See link: <https://learn.ue.org/OM8HV988527/AuburnStudentOrgs>.

General Safety:

- Do not operate heavy machinery.
- Wear appropriate clothing at all times (see schedule for clarification for each site).
- In the case of inclement weather, go to the nearest shelter.
- Do not attempt anything you think is too dangerous, ask for help.
- If a student gets cut wash immediately and seek first aid if needed.
- Follow all posted signage and rules of project site.

Animal Safety:

- Do not feed animals unless instructed to do so by supervisor.
- Do not harass or provoke animals.
- Do not handle animals unless instructed to do so by supervisor.
- Do not open stalls or cages for any reason unless instructed to do so by supervisor.
- Do not let animals escape from stalls, cages, or enclosures.
- Wear gloves when cleaning cages, stalls, etc.
- Do not medicate animals or handle any drugs.
- Always wash hands after contact with animals.
- Follow all rules and guidelines required by facility.

Elderly:

- Do not administer their medications.
- If a resident falls or has an emergency get a nurse.
- Limit interaction with residents to the common areas unless instructed otherwise.

General Guidelines:

- In an emergency, call 911 immediately.
- If there is training at the project site, all volunteers and Project coordinators are required to do it.
- If an incident occurs, contact the site supervisor and Project Coordinator.
- Do not engage in drugs, alcohol, smoking, etc while volunteering at a site.
- Report any concerns of sexual harassment.

Identify risks that occur for the activity:

Ex. Minor could want to sit in volunteers lap or minor could get hurt

Identify ways to reduce risks/prevent potentially harmful things from happening.

Ex. Volunteers are trained on how to work with minors

Create a plan for what to do if something harmful does happen

Ex. Contact teacher in classroom, contact director, first aid kit