“Author’s Note”

Your name:        Your essay’s title:

What are you trying to communicate to your audience?

What do you think is the strongest element of your pamphlet at this point?

What elements are you most concerned about?

What would you like your reader to focus on? Be as specific as you can!

[After you’ve heard your peers’ suggestions]

What’s your plan for revising your advisory?
What country is the subject of this pamphlet? What kind of travel? What disease? How is one exposed? What recommendations are given to avoid infection?

What suggestions can you give the author to help her/him communicate this information more clearly and more appropriately for the intended audience? Your suggestions can be about content, organization, word choice, visual images, design.... Imagine you’re the audience. What would you want to know?

As you read through the draft, be sure to annotate the author’s text—ask questions, raise issues, and highlight errors to be corrected. Do some triage; you don’t have to mark every little thing you see!
The Second Reader’s Name:  Author’s Name:

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