ePortfolio Project Ambassador Program

ePortfolio Ambassadors are the student voice of the ePortfolio Project. They help promote the use of ePortfolios at Auburn University by creating their own ePortfolio, visiting classes and student organizations, and planning and attending events on behalf of the ePortfolio Project. Students from all majors and years are invited to participate. Prior experience with websites or portfolios is not necessary.

Responsibilities
Students can expect to devote approximately four hours per month to the ePortfolio Project Ambassador Program. Ambassadors will:

- Create and maintain a professional ePortfolio
- Visit classes and student organizations
- Plan and attend programs and events for students
- Attend monthly meetings
- Escort guests around campus
- Provide feedback on decisions being made about the overall project

Opportunities (Not required, but optional)
- Facilitate workshop activities
- Participate in committees
- Create promotional materials (videos/flyers/web content)
- Attend and/or present at regional, national, and international conferences

Trainings and Meetings
Ambassadors are trained over the course of four sessions. Students are required to commit to the following days:

- ePortfolio training: March 28 and April 4 from 5:30-7:30 p.m.
- Ambassador training: August 22 and 29 from 5:30-7:30 p.m.
- Monthly meetings (beginning Fall 2016): Mondays from 5:30-6:30 p.m.

Students who complete the entire ePortfolio Student Workshop Series are exempt from the training sessions in March and April.
**Application Process**
Auburn University undergraduate and graduate students in good academic standing are encouraged to apply. Ideal candidates will demonstrate strong communication, time management, and leadership skills.

To apply, visit [http://ouw-auburn.ambassador-application.sgizmo.com/s3/](http://ouw-auburn.ambassador-application.sgizmo.com/s3/). Applicants will need to upload the following information:
- Statement of interest
- Resume/CV
- Contact information for two individuals who have agreed to serve as references

**Deadline for Applications**
Applications are due by noon on Tuesday, March 1. Applicants will be notified of final decisions by Friday, March 11. Please direct questions to Heather Stuart, Program Administrator for the ePortfolio Project, at hstuart@auburn.edu.